



BYLAWS FOR COLUMBIA OUTBOARD RACING ASSOCIATION (CORA)

ARTICLE I MEMBERSHIP

Section 1: Any interested individual may become a member of CORA upon payment for dues. The exception is for lifetime members, who need to only submit their membership form.

Section 2: Membership dues will be:

- A. \$25.00 Racing
- B. \$35.00 Family Racing
- C. \$15.00 Non-Racing Family
- D. \$10.00 Non-Racing/Junior Racing
- E. \$5.00 Late fee for membership after April 1

Section 3: Membership will be good for one fiscal year, starting on January 1 and ending on December 31.

ARTICLE II OFFICERS

Section 1: There shall be seven elected officers of CORA: Commodore, Vice-Commodore, Secretary/Treasurer, ex-Commodore and three Board members.

Section 2: Upon any vacancy of office there shall be a special election held to fill it by the CORA Board of Directors

Section 3: All officers shall serve without Compensation.

ARTICLE III DUTIES OF OFFICERS

Section 1: Commodore

- A. Shall preside at all meetings.
- B. Shall reside on all committees.
- C. Shall be chairman of the Board.

Section 2: Vice-Commodore

It is the duty of this position to take over Commodores duties upon the absence of the Commodore.

Section 3: Secretary/Treasurer

It shall be the Secretary/Treasurer's duty

- A. To have charge of and be responsible for all records and papers.
- B. To keep correct minutes of all meetings.
- C. To keep a complete & correct record of all memberships.

- D. To have charge of and be completely responsible for all organization funds.
- E. Transact all routine business and make all necessary disbursements.
- F. To keep a detailed and accurate record of all funds and submit a financial report at all CORA meetings.

Section 4: Board Members at Large.

- A. Shall be responsible for all publicity pertaining to CORA
- B. Shall be responsible for all arrangements for any CORA engagements.
- C. All responsibilities shall be determined by the Board of Directors.

ARTICLE IV BOARD OF DIRECTORS

Section 1: The board shall consist of the six elected officers and the ex-commodore.

Section 2: The board shall be given full authority to vote on all issues pertaining to the club.

Section 3: A majority vote constitutes a quorum at a board meeting.

Section 4: Voting and discussion at board meetings is limited to the board.

Section 5: Visitors will be allowed at the invitation of the Chairman.

Section 6: The Board shall act as the Finance Committee.

Section 7. The Board shall be entitled to meet via e-mail under the following conditions:

A. All Board members shall be included (using a valid e-mail address) in any e-mail where club business will be decided. It is each Board members responsibility to ensure that the club Commodore and Secretary/Treasurer has their valid e-mail address.

B. Items for Board decisions shall be identified in the title of the e-mail (eg, Board Business and Date), and clearly stated in the body of the e-mail. This statement should include a concise description of the issue and a clear Yes/No decision request, and the date and time that the e-mail was sent (sent, not originally composed). Any duly elected Board Member may bring an item to the Board via the method described above.

C. There shall be a period of 48 hours for discussion and comment before a vote is held.

C. Emergency items (needing decisions in fewer than 72 hours) should be noted as such in both the title and body of the e-mail. Emergency items need to be cleared by the club Commodore.

D. A vote may be conducted in one of two ways:

1) By a tally of Yes and No votes by the end of a 72 hour period commencing with the end of the 48 hour discussion and comment period.

2) By acclamation – if there are not any No responses by the end a 72 hour period commencing with the end of the 48 hour discussion and comment period.

E. The filling of a Board vacancy may be handled in a similar manner. The club Commodore shall ask for nominations by the end of the 72 hour period. At that time, nominations will officially be closed, and the Commodore will contact the nominee(s) for their consent. After consent is received, the Commodore will call for a vote (there is no discussion and comment period for elections).

1) If there is one nominee, the Commodore will use the acclamation method of voting as detailed in D(2) above.

2) If there are multiple nominees, Board members shall send their selection by separate e-mail to the Secretary/Treasurer. The e-mail shall include Board Election in the title, and contain the name of the nominee being voted for in the body of the e-mail. The voting period shall be for 72 hours after the date and time stated by the Commodore in the call for a vote.

F. The Secretary/Treasurer shall save all emails involved in a Board e-mail voting action, and those e-mails shall serve as the minutes of those votes.

ARTICLE V VOTING

Section 1: Each member shall be entitled to vote upon all issues requiring a general membership vote.

Section 2: Voting shall be by hand, voice, or written ballot.

ARTICLE VI RESIGNATION OF BOARD MEMBERS

Section 1: All resignations shall be tendered to the board of directors.

ARTICLE VII FISCAL YEAR

Section 1: The fiscal year of the CORA shall commence on January 1st and end on December 31st.

ARTICLE VIII MEETINGS

Section 1: There shall be quarterly meetings of the club.

Section 2: The 1st meeting of the year shall be the election meeting and is recommended to be held in January.

Section 3: Written notice of the meeting; date, place, and time shall be prepared by the Board of Directors.

Section 4: Members shall be notified at least 10 days in advance of meeting if possible.

Section 5: The Commodore or 2 members of the board shall be able to call a meeting of the Board of Directors.

ARTICLE IX PARLIAMENTARY AUTHORITY

Section 1: Roberts Rules of Order shall be the rules of order for CORA

ARTICLE X BYLAWS

Section 1: The Bylaws may be amended at any meeting of the board of directors by a 2/3rds vote of said membership.

ARTICLE XI STANDING RULES

Section 1: Standing rules may be amended at any meeting of the board of directors by a 2/3rds vote.

Section 2: Order of Business

- A. Call to Order.
- B. Reading of the minutes of the preceding meeting including Treasurer's report.
- C. Reports of region or national news.
- D. Unfinished business.
- E. New business.
- F. Reading of communications and bills.
- G. Adjournment.

Section 3: If needed, funds will be available for the Commodore or their delegate to attend the Regional annual meeting.

ARTICLE XII RACING RULES

Section 1: All matters of racing shall be by APBA rules.

Section 2: All matters of conduct and safety shall be by APBA rules.

Section 3: All races shall be run by APBA sanction.